# POPE HIGH SCHOOL MATH GRADE REPAIR GUIDE 

ALGEBRA 1 \& GEOMETRY GRADE REPAIR

## HOW DO I KNOW...

1. ...If my student is eligible for grade repair?

After a test has been graded, all grade repair teachers will enter a comment in Synergy which can be seen in ParentVue. In this comment, you will see that the teacher will state that the student received the grade repair form and the date it was given to them in class. Individual emails will not be sent. After the three week grade opportunity has ended, the teacher will add to the previous comment to show whether or not the student completed grade repair. If they completed it, a new grade of $70 \%$ will be recorded in Synergy. If the student didn't finish grade repair, then the original grade will stand as is and a comment will be recorded. Again, updates will be in ParentVue. Individual emails will not be sent.
2. ...If my student is completing grade repair modules?

Your student has their login information. Feel free to log in and check their progress.
3. ...If my student has been attending grade repair sessions?

If your student has been attending grade repair sessions, then this means they have tried taking quizzes (since they must be unlocked). Therefore, it is best to log into their Gradpoint account to see if they have taken any quizzes. Gradpoint records all logins and attempts within the system. Therefore, you will be able to see if the student attended because there will be a notification on the main screen stating that they have tried to take a quiz.
4. ...If my student was given the correct form?

The form your student would have received will look identical to the one found in the next few slides.

## IMPORTANT POINTS TO LOOK FOR ON FORM...

1. Topics MUST be completed on your own time - the grade repair sessions are for quiz takers only. If the topics are not complete, the quiz will not be unlocked.
2. On-Level Students must earn a $70 \%$ on EACH quiz in order for their in-class test to be regraded as a $70 \%$.
3. Honors Students must earn a $90 \%$ on EACH quiz in order for their in-class test to be regraded as a $70 \%$.
4. All students have THREE weeks to complete the entire grade repair opportunity. NO EXTENDED TIME will be given.
5. Be sure you know your DUE DATE which is found on the front of the Grade Repair form your teacher gave you.
6. Be sure you complete ALL topics your teacher assigned. They are found on the BACK of the Grade Repair form your teacher gave you in class. If some topics have not been completed in Gradpoint, the original test grade stands as is. There is no partial credit for incomplete work.

Grade Repair hours are on X-BLOCK DAYS ONLY:
Wednesdays 7:10-8:10 am (room 314)
Wednesdays 2:20-3:20 pm (room 314/313)
***unless there is a change in schedule due to breaks (sometimes x-block is on a Friday)

## THE GRADE REPAIR FORM

If you scored below a $70 \%$ on your test, your teacher has provided you with the opportunity to raise that score to a 70\% through a program called Grade Repair.

You received a form that looks like this.


## THE GRADE REPAIR FORM - FRONT SIDE

Here is what you will find on the front:
Student Name

Teacher Name

Directions and Requirements

Student \& Parent Signature

Login Information

Name of the Unit Test to be Repaired


[^0]
## THE GRADE REPAIR FORM - BACK SIDE

Here is what you will find on the back - these are the items that the teacher assigns for completion in grade repair:

Student Name

Algebra 1 Modules

Algebra 1 Topics to be Quizzed Over

Geometry Modules

Geometry Topics to be Quizzed Over


## LOGGING INTO GRADPOINT

First...click the following link to land on the POPE HS GRADPOINT
webpage
https://ccsd7367-popehs-ccl.v2.gradpoint.com/

The main page will look like this
GradPoint

## LOGGING INTO GRADPOINT

Now, begin the login process by entering one of two ways:

## IF YOU ARE NEW TO GRADPOINT, FOLLOW THESE STEPS

Username: studentid (lunch number)
EX: 14567121
Password: studeentidA123\$
EX: 14567121A123\$
You will then be prompted to create a new password

IF YOU HAVE USED GRADPOINT BEFORE, FOLLOW THESE STEPS
Username: studentid (lunch number)

## Briricoint

Password: your password remained the same

Pope High School

## BOOK SCREEN IN GRADPOINT

After logging in, you will now see your courses that you are enrolled in.
They start with CEGR.
Click on Algebra 1, if you are currently enrolled in Algebra 1.
Click on Geometry, if you are currently enrolled in Geometry.


## MODULE SCREEN IN GRADPOINT

After entering the Algebra 1 or Geometry textbook, you will see a list of modules on the left hand side.

These are the modules (chapters) within the course. When you click on a module, it will open all the sub-sections (topics) within that module.

These sub-sections (topics) are what you will be working on. This depends on what your teacher has assigned to you. You MAY NOT take a quiz until the entire sub-section, for that topic, has been completed.
(you will see a green checkmark appear next to the topic if you finish and a black open book icon if you haven't)


## TOPIC SCREEN IN GRADPOINT

Once in the topic, you can start reviewing the notes and practice problems. You can save your progress and do it in multiple segments.

Plan ahead because they do take some time to complete.

After you finish, you will come to a Grade Repair Session to take the quiz for that topic. Quizzes are pass-coded and therefore cannot be taken during non-Grade Repair hours. You may take more than one quiz in a session - but be careful - you only have two tries - so make sure you are ready to take the quiz. You may come to multiple sessions in one day.

Grade Repair hours are on X-BLOCK DAYS ONLY:


Wednesdays 7:10-8:10 am (room 314 )
Wednesdays 2:20-3:20 pm (room 314/313)
**unless there is a change in schedule due to breaks (sometimes x-block is on a Friday)

## FINAL REMINDERS FOR GRADE REPAIR

1. Topics MUST be completed on your own time - the grade repair sessions are for quiz takers only.
2. If the topics are not complete, the quiz will not be unlocked.
3. On-Level Students must earn a $70 \%$ on EACH quiz in order for their in-class test to be regraded as a $70 \%$.
4. Honors Students must earn a $90 \%$ on EACH quiz in order for their in-class test to be regraded as a $70 \%$.
5. All students have THREE weeks to complete the entire grade repair opportunity. NO EXTENDED TIME will be given.
6. Be sure you know your DUE DATE which is found on the front of the Grade Repair form your teacher gave you.
7. Be sure you complete ALL topics your teacher assigned. They are found on the BACK of the Grade Repair form your teacher gave you. There is no partial credit for incomplete work.

Grade Repair hours are on X-BLOCK DAYS ONLY:
Wednesdays 7:10-8:10 am (room 314)
Wednesdays 2:20-3:20 pm (room 314/313)
**unless there is a change in schedule due to breaks (sometimes x-block is on a Friday)


[^0]:    to be completed can be found on the back of this form.

